

AGENDA



SAN SIMEON COMMUNITY SERVICES DISTRICT WATER COMMITTEE MEETING

**Wednesday, October 11, 2017
5:00 PM**

**CAVALIER Banquet Room
250 San Simeon Avenue
San Simeon, CA**

1. REGULAR SESSION

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT:

Any member of the public may address and ask questions of the Committee relating to any matter within the Committee's jurisdiction, provided the matter is not on the Committee's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Committee as a whole and not directed to individual Board members. The Brown Act restricts the Committee from taking formal action on matters not published on the agenda.

- 3. Consideration of Committee Election of a Chairperson to fill the vacancy created by the resignation of Alan Fields.**
- 4. Consideration and Discussion of the need to appoint a New Committee Member to replace the vacancy left by Alan Fields.**
- 5. Consideration of proposals received for permitting assistance and environmental review for the reservoir expansion / potable water storage tank installation project.**
- 6. Consideration of approval of meeting minutes – February 8, April 12, and July 12, 2017**
- 7. Discussion of items from the Special Meeting Reservoir Expansion Potable Water Tank Installation Workshop related to Director input / public input, project(s) phasing and funding.**

8. Adjournment

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Committee within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the District Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.

MINUTES



SAN SIMEON COMMUNITY SERVICES DISTRICT WATER COMMITTEE MEETING

Wednesday, February 08, 2017
5:30 PM

CAVALIER Banquet Room
250 San Simeon Avenue
San Simeon, CA

1. REGULAR SESSION @ 5:30

A. Roll Call

Alan Fields – Present
Mike Hanchett – Present
Mary Margaret McGuire – Present
Gwen Kellis – Present

Also present:

General Manager, Charles Grace
Administrator, Renee Osborne
District Legal Counsel, Heather Whitham

B. Pledge of Allegiance

2. PUBLIC COMMENT:

None

3. Grant Update on RO unit.

Renee Osborne provided information about the site visit at the Reverse Osmosis (RO) system from the Department of Drinking Water (DDW). They were extremely pleased with the results. The reimbursement for the RO system will be in approximately March or April. The balance owed will be returned to the money market account.

4. Update on Reservoir Project and Grant update.

General Manager Charlie Grace provided information on the intent to enter into an agreement for an easement adjustment with Hearst Corporation. Phoenix Engineering updated the approved proposal for \$50,000. Charlie Grace also reiterated his conversation with CAL Fire about the fire flow/storage information.

There was also discussion about the potential to approach USDA for a loan for this project. It was stated that the District needs to be further along in the process before we can apply for any loans. It was also noted that the disbursement schedule for the Prop.1 grant money should begin in September.

5. Water Master Plan update.

General Manager Charlie Grace discussed that the Water Master Plan needs to be updated as it is 10 years old. The estimate to complete this update is \$25,390.00. This plan will need to be updated in order to apply for any future loans from USDA.

Director Fields also noted that the drought cards in restaurants have Stage 1 language on them that is no longer applicable. He suggested that these cards need to be removed by restaurants.

6. Adjournment @ 5:48 PM

MINUTES



SAN SIMEON COMMUNITY SERVICES DISTRICT WATER COMMITTEE MEETING

Wednesday, April 12, 2017
5:30 PM

CAVALIER Banquet Room
250 San Simeon Avenue
San Simeon, CA

1. REGULAR SESSION @ 5:30 PM

A. Roll Call

Alan Fields – Present
Mike Hanchett – Present
Mary Margaret McGuire – Present
Gwen Kellas – Present
Julia Stanert – Present
Leroy Price – Present

Also present:

General Manager, Charles Grace
Administrator, Renee Osborne

B. Pledge of Allegiance

None

2. PUBLIC COMMENT:

None

3. Committee Member Introduction.

All committee members briefly introduced themselves.

4. General Manager's Report: Water System Information and Operations.

The General Manager provided a brief oral report about the RO Unit. He discussed a proposal to install a secondary filter or barrier.

5. Water Tank Storage Project Update.

The General Manager provided a brief oral report about the Storage Tank project. He discussed that they are looking at a line of sight survey, topo survey and a geotechnical survey. The goal is to choose a location that is the least visually impacted.

6. 2017 Water Master Plan Update.

The General Manager provided a brief oral report about the Storage Tank project. He stated that the contract had been awarded to Phoenix Engineering and that he needed to follow up on the status of the work.

7. Adjournment @ 5:57 PM

MINUTES



SAN SIMEON COMMUNITY SERVICES DISTRICT WATER COMMITTEE MEETING

Wednesday, July 12, 2017
4:30 PM

CAVALIER Banquet Room
250 San Simeon Avenue
San Simeon, CA

1. REGULAR SESSION @ 4:34 PM

A. Roll Call

Alan Fields – Present
Mike Hanchett – Present
Mary Margaret McGuire – Present
Gwen Kellas – Present
Julia Stanert – Present
Leroy Price – Present

General Manager, Charles Grace

B. Pledge of Allegiance

2. PUBLIC COMMENT:

None

3. Discussion regarding recent will serve request.

Jeff Oliveria (Oliveria Consulting) and John Turner (Phoenix Engineering) were present. The will serve request from Bob Hather was discussed. He is currently number 8 on the waitlist.

The tank project was discussed as well as the environmental process for the proposal and California Environmental Quality Act (CEQA).

Grant funding was discussed.

The waitlist was discussed.

4. Develop infrastructure work scope and policy action items related to the water moratorium.

Charlie Grace discussed the 30 year moratorium and stated that there were many facets that needed to be considered in order to work towards lifting the moratorium.

The water availability from the Cleath report was discussed.

Water Storage for fires and fire flow was discussed.

The Water Master Plan and connection fees was discussed.

Infrastructure needs such as water storage, increased distribution and pipe size, RO redundancy and recycled water were discussed.

A motion was made to recommend that District Counsel to prepare a form letter to people who submit a will serve request.

Motion by: Mike Hanchett

2nd: Mary Margaret McGuire

All in: 6 / 0

A motion was made to recommend that Oliveria Consulting begin the environmental process for the tank proposal and submit a proposal.

Motion by: Mike Hanchett

2nd: Leroy Price

All in: 6 / 0

5. Adjournment @ 5:44 PM