

RESOLUTION NO. 18-398

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN SIMEON COMMUNITY SERVICES DISTRICT AUTHORIZING
DESTRUCTION OF CERTAIN DISTRICT RECORDS

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the San Simeon Community Services District; and

WHEREAS, Sections 60200 through 60203 of the California Government Code provides a procedure whereby a District may authorize the destruction or disposition of records; and

WHEREAS, the District Records Retention Policy No. 4090 allows for the destruction of records under certain conditions; and

WHEREAS, District policy states that the General Manager is authorized by the Board of Directors to interpret and implement this policy, and to cause to be destroyed any or all such records, papers and documents that meet the qualifications governing the retention and disposal of records as described in the District's Record Retention Policy No. 4090; and

WHEREAS, District finds that destruction of the records specified in Exhibit A will not adversely affect any interest of the District or the public and their destruction complies with the District's Records Retention Policy No. 4090 and other applicable local, State and Federal law; and

WHEREAS, District shall permanently maintain a list, by category, of the types of records destroyed that reasonably identifies the information contained in the records of each category.

NOW THEREFORE, BE IT RESOLVED, that the San Simeon Community Services District Board of Directors hereby grants the General Manager and designee authorization to destroy records (documents, etc.) specified in Exhibit A.

Upon motion of Director Russell, seconded by Director McGuire
and on the following roll call vote to wit:

AYES: 4

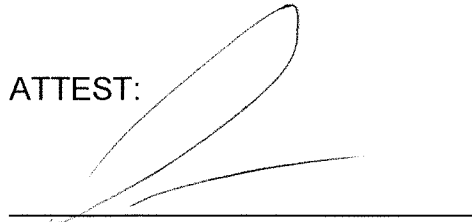
ABSTAIN: 0

NOES: 0

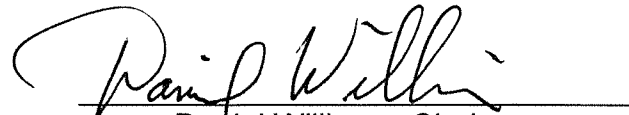
ABSENT: 0

the foregoing Resolution is hereby adopted this 14 day of March, 2018.

ATTEST:



Charles Grace,
Secretary/General Manager



Daniel Williams, Chairperson
Board of Directors